



### Testing Reporting and Payment under Secretarial Order No. 4

Original Timeline established under Secretarial Order No. 2: 8/7/2020

Extension Revision 1 under Secretarial Order No. 4: 9/24/2020,

Extension Revision 2 under Secretarial Order No. 4: 12/10/2020

Date	Related Activities
<b>Friday, 8/7/2020</b>	Secretarial Order goes into effect. CARES Act funding for appropriate staff testing available for dates of service (DOS) 8/7/2020, forward.
<b>Monday, 8/17/2020</b>	First reporting period ("Reporting Period 1") required under Secretarial Order #2 begins, covering testing weeks: 8/17/2020-8/23/2020 & 8/24/2020-8/30/2020
<b>Through 8/21/2020</b>	Training and piloting of reporting tool/portal
<b>Monday, 8/24/2020</b>	State provides registration link to DSHR nursing facility network. Providers register staff who will be entering data through link provided. Rapid response state support through <a href="mailto:Medicaid.ProviderReimbursement@dhhs.nc.gov">Medicaid.ProviderReimbursement@dhhs.nc.gov</a>
<b>Monday, 8/24/2020</b>	Reporting Portal goes live.
<b>Thursday, 8/27/2020</b>	Office Hours begin Thursdays, 10:30-11:30a and will continue weekly, minimally through 9/17/2020.
<b>Monday, 8/31/2020</b>	Reporting Period 2 Begins Covers testing weeks: 8/31/2020-9/6/2020 & 9/7/2020-9/13/2020.
<b>Thursday, 9/3/2020</b>	Office Hours (10:30-11:30)
<b>Tuesday, 9/8/2020</b>	Due Date: Reporting Period 1 Testing Activity Testing weeks 8/17/20-8/23/20 & 8/24/20-8/30/20 Covered financial information, properly submitted, for DOS 8/7/2020 forward may also be submitted.
<b>Thursday, 9/10/2020</b>	Office Hours (10:30-11:30)
<b>Monday, 9/14/2020</b>	Reporting Period 3 Begins covering testing weeks: 9/14/2020-9/20/2020 & 9/21/2020-9/27/2020)
<b>Thursday, 9/17/2020</b>	Office Hours (10:30-11:30)
<b>Monday, 9/21/2020</b>	Due Date: Reporting Period 2 Testing Activity Testing weeks 8/31/20-9/6/20 and 9/7/20-9/13/20
<b>Thursday, 9/24/2020</b>	Office Hours 2.0* (10:00-11:00) *note time change from earlier sessions
<b>Monday, 9/28/2020</b>	Reporting Period 4 (under SO No. 4) Begins Testing weeks: 9/28/2020-10/4/2020 and 10/5/2020-10/11/2020
<b>Thursday, 10/1/2020</b>	Office Hours (10:00-11:00)
<b>Monday, 10/5/2020</b>	Due Date: Reporting Period 3 Testing Activity Testing weeks 9/14-9/20 & 9/21-9/27 (Compliance analysis will align with Secretarial Order No. 2)

Date	Related Activities
<b>Thursday, 10/8/2020</b>	Office Hours (10:00-11:00)
<b>Monday, 10/12/2020</b>	Reporting Period 5 (under SO No. 4) Begins Testing Weeks: 10/12/2020-10/18/2020 and 10/19/2020-10/25/2020
<b>Monday, 10/19/2020</b>	Due Date: Reporting Period 4 Testing Activity
<b>Monday, 10/26/2020</b>	Reporting Period 6 (under SO No.4) Begins Testing Weeks: 10/26/2020-11/1/2020 and 11/2/2020-11/8/2020
<b>Monday, 11/2/2020</b>	Due Date: Reporting Period 5 Testing Activity
<b>Monday, 11/9/2020</b>	Reporting Period 7 (under SO No. 4) Begins Testing Weeks: 11/9/2020-11/15/2020 and 11/16/2020-11/22/2020
<b>Monday, 11/16/2020</b>	Due Date: Reporting Period 6 Testing Activity
<b>Monday, 11/23/2020</b>	Reporting Period 8 (under SO No. 4) Begins Testing Weeks: 11/23/2020-11/29/2020 and 11/30/2020-12/6/2020
<b>Monday, 11/30/2020</b>	Due Date: Reporting Period 7 Testing Activity
<b>Monday, 12/7/2020</b>	Reporting Period 9 (under SO No. 4) Begins Testing Weeks: 12/7/2020-12/13/2020 and 12/14/2020-12/20/2020
<b>Monday, 12/14/2020</b>	Due Date: Reporting Period 8 Testing Activity
<b>Monday, 12/21/2020</b>	Reporting Period 10 (under SO No. 4) Begins Testing Weeks: 12/21/2020-12/27/2020 and 12/28/2020-12/30/2020*
<b>Monday, 12/28/2020</b>	Due Date: Reporting Period 9 Testing Activity
<b>Monday 1/11/2021</b>	Due Date: Reporting Period 10 Testing Activity (final testing reporting submission) <b>Financial Submission Deadline:</b> <ul style="list-style-type: none"> <li>• Testing activity through 12/30/2020 for which the provider is seeking payment under Secretarial Orders 2 &amp; 4, should have now been submitted as an Actual or Projected Cost Case.</li> </ul>
<b>Monday, 3/1/2021</b>	<b>Financial Submission Deadline:</b> <ul style="list-style-type: none"> <li>• Actual Cost Cases needed to tie back to Projected Cost Cases submitted through Reporting Period 10 due (may be submitted before March 1, 2021 if applicable).</li> <li>• Full staff roster due with final actual cost submission (may be submitted before March 1, 2021 if applicable).</li> </ul>
*NOTE: CARES Act funding under Secretarial Orders under 2 & 4 only covers allowable testing activity occurring on or before 12/30/2020.	

## Reporting Periods, Testing Weeks and Payment Schedule

Testing Reporting Under Secretarial Order No. 2 and Secretarial Order No. 4 Reporting Periods, Testing Weeks Covered and Payment Schedule		
Reporting Period	Testing Weeks Covered (Mon-Sun)	Payment Schedule (following NCTracks 2020 and 2021 Checkwrite Cycles available <a href="#">here</a> ).
1 Due 9/8/20	8/17-8/23	
	8/24-8/30	Processed as part of Cycle 37
2 Due 9/21/20	8/31-9/6	
	9/7-9/13	
3 Due 10/5/2020	9/14-9/20	
	9/21-9/27	Reporting Periods 2 and 3, processed as part of Cycle 41
4 Due 10/19/2020	9/28-10/4	
	10/5-10/11	
5 Due 11/2/2020	10/12-10/18	
	10/19-10/25	Reporting Periods 4 and 5 processed as part of Cycle 45
6 Due 11/16/2020	10/26-11/1	
	11/2-11/8	
7 Due 11/30/2020	11/9-11/15	
	11/16-11/22	Reporting Periods 6 and 7, processed as part of Cycle 49
8 Due 12/14/2020	11/23-11/29	
	11/30-12/6	
9 Due 12/28/2020	12/7-12/13	
	12/14-12/20	Reporting Period 8 processed as part of Cycle 2 (2021)
10 Due 1/11/2020	12/21-12/27	
	12/28-12/30	Reporting Periods 9 and 10, processed as part of Cycle 4 (2021)
Follow Up Checkwrite: Checkwrite Cycle 8 (as needed)		
Final Checkwrite: TBD (currently estimated to be under Checkwrite Cycle 13).		
*NOTE: CARES Act funding under Secretarial Orders 2 & 4 only covers allowable testing activity occurring on or before 12/30/2020.		