



**Reporting under Secretarial Order No. 2:
Interim Timeline Overview through September, 2020
Reporting Periods, Testing Weeks and Payment Schedule
Distributed 8/24/2020**

Timeline Overview through September, 2020

	Date	Related Activities
☐	Friday, 8/7/2020	Secretarial Order goes into effect. CARES Act funding for appropriate staff testing available for dates of service (DOS) 8/7/2020, forward.
☐	Monday, 8/17/2020	First reporting period ("Reporting Period 1") required under Secretarial Order #2 begins, covering testing weeks: 8/17/2020-8/23/2020 & 8/24/2020-8/30/2020
☐	Through 8/21/2020	Training and piloting of reporting tool/portal
☐	Monday, 8/24/2020	State provides registration link to DSHR nursing facility network. Providers register staff who will be entering data through link provided. Rapid response state support through Medicaid.ProviderReimbursement@dhhs.nc.gov
☐	Monday, 8/24/2020	Reporting Portal goes live.
☐	Thursday, 8/27/2020	Office Hours begin Thursdays, 10:30-11:30a and will continue weekly, minimally through 9/17/2020.
☐	Monday, 8/31/2020	Reporting Period 2 Begins Covers testing weeks: 8/31/2020-9/6/2020 & 9/7/2020-9/13/2020.
☐	Thursday, 9/3/2020	Office Hours (10:30-11:30)
☐	Tuesday, 9/8/2020	Due Date: Reporting Period 1 Testing Activity Testing weeks 8/17/20-8/23/20 & 8/24/20-8/30/20 Covered financial information, properly submitted, for DOS 8/7/2020 forward may also be submitted.
☐	Thursday, 9/10/2020	Office Hours (10:30-11:30)
☐	Monday, 9/14/2020	Reporting Period 3 Begins covering testing weeks: 9/14/2020-9/20/2020 & 9/21/2020-9/27/2020)
☐	Thursday, 9/17/2020	Office Hours (10:30-11:30)
☐	Monday, 9/21/2020	Due Date: Reporting Period 2 Testing Activity Testing weeks 8/31/20-9/6/20 and 9/7/20-9/13/20
☐	Monday, 10/5/2020	Due Date: Reporting Period 3 Testing Activity Testing weeks 9/14-9/20 & 9/21-9/27 (if Secretarial Order #2 is extended beyond 9/22/2020)
		Reporting and related payments subject to be extended based on Secretarial Order #2

Reporting Periods, Testing Weeks and Payment Schedule

Testing Reporting Under Secretarial Order #2 Reporting Periods, Testing Weeks Covered and Payment Schedule		
Reporting Period	Testing Weeks Covered (Mon-Sun)	Payment Schedule [References NC TRACKS 2020 Checkwrite Schedule]
1. Due 9/8/20	8/17-8/23	
	8/24-8/30	Processed as part of Cycle 37
2. Due 9/21/20	8/31-9/6	
	9/7-9/13	
3. Due 10/5/2020	9/14-9/20	
	9/21-9/27	Reporting Period 2 and 3, processed as part of Cycle 41
4. Due 10/19/2020	9/28-10/4	
	10/5-10/11	
5 Due 11/2/2020	10/12-10/18	
	10/19-10/25	Reporting Period 4 and 5 processed as part of Cycle 45
6 Due 11/16/2020	10/26-11/1	
	11/2-11/8	
7 Due 11/30/2020	11/9-11/15	
	11/16-11/22	Reporting Period 6 and 7, processed as part of Cycle 49
8 Due 12/14/2020	11/23-11/29	
	11/30-12/6	Reporting Period 8, processed as part of Cycle 50.