



NC DEPARTMENT OF
**HEALTH AND
HUMAN SERVICES**
Division of Health Benefits

ROY COOPER • Governor

KODY H. KINSLEY • Secretary

JAY LUDLAM • Deputy Secretary, NC Medicaid

May 31, 2024

Re: COVID Extension Detail Reports Reminder

Dear County Director of Social Services:

The Division of Health Benefits (DHB) is advising the local agencies that it is critical to review the monthly data fix closed cases that are included in the COVID Extension Detail Report and take appropriate action on these cases monthly. The COVID Extension Batch is run monthly, at the end of the month. Cases that are set to close by the caseworker, where there is no DSS-8110 generated in NC FAST or for any case that has not been requested by the caseworker to be excluded from the COVID Extension Batch, are extended for one month at a time. DHB is issuing guidance that local agencies should begin working these closed cases monthly as part of the monthly recertification workload.

The monthly report is available in FAST Help: **Fast Help Home > Medicaid Reports > COVID Extension Detail Reports.**

The instructions for how to work MAGI and Traditional closed cases are located in Fast Help.

[MAGI Cases - Instructions for PHE Unwinding](#)

Path: Fast Help Home > Medicaid Reports > Instructions> MAGI Cases - Instructions for PHE Unwinding

[Traditional Cases - Instructions for PHE Unwinding](#)

Path: Fast Help Home > Medicaid Reports > Instructions> Traditional Cases - Instructions for PHE Unwinding

If you have any questions regarding this information, please contact your [Medicaid Operational Support Team representative](#).

NC MEDICAID

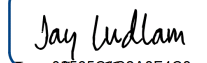
NC DEPARTMENT OF HEALTH AND HUMAN SERVICES • DIVISION OF HEALTH BENEFITS

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AN EQUAL OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER

Sincerely,

DocuSigned by:


Jay Ludlam

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Deputy Secretary, NC Medicaid