



NC DEPARTMENT OF  
**HEALTH AND HUMAN SERVICES**

Division of Health Benefits

**DESIGNATION OF CONTROL OFFICER FOR FRR/BEER REPORTS**

It shall be unlawful for any person to inspect or disclose in any manner not provided by law Federal tax return or return information. Unauthorized inspection is a misdemeanor punishable by a fine not to exceed \$1,000, or imprisonment of not more than one year, or both, together with the cost of prosecution. Unauthorized disclosure is a felony punishable by a fine not to exceed \$5,000, or imprisonment of not more than 5 years, or both, together with the cost of prosecution. If convicted of unauthorized inspection or disclosure, violators may also be subject to civil damages.

I, \_\_\_\_\_, state that on this date, I reviewed IRS Codes Sections 7213(a), 7213A, and 7431. These codes have been made available to each of the following employees.

(Please Print Clearly)

COUNTY NAME: \_\_\_\_\_

PRIMARY CONTROL OFFICER: \_\_\_\_\_

RACF ID: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

CONTACT NUMBER \_\_\_\_\_

BACKUP CONTROL OFFICER: \_\_\_\_\_

RACF ID: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

CONTACT NUMBER \_\_\_\_\_

*Signatures of the following staff attest to their presence during training and their understanding of the civil and criminal penalties for unauthorized inspection or disclosure:*

\_\_\_\_\_  
*Signature of County Director/Designee*

\_\_\_\_\_  
*Date*

Form must be emailed to Wanda McLeoud  
[Wanda.Mcleoud@dhhs.nc.gov](mailto:Wanda.Mcleoud@dhhs.nc.gov)

**NOTE: THIS FORM DOES NOT REPLACE DSS SECURITY OFFICER CHANGE AUTHORIZATION FORM**