



North Carolina Department of Health and Human Services
Division of Medical Assistance

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Beverly Eaves Perdue, Governor
Lanier M. Cansler, Secretary

Craig L. Gray, MD, MBA, JD, Director

May 11, 2009

Re: Procedure Change for Transportation Reimbursement

Dear County Director of Social Services,

The Division of Medical Assistance (DMA) will assume the responsibility for receiving county transportation reimbursement request forms beginning with payments made in July 2009. Currently, the DHHS Controller's Office is responsible for this process.

Reimbursement Request Forms for Title XIX Transportation (DMA-2055) sent by counties after June 15, 2009 should be faxed to the attention of Darlene Creech in DMA Budget Management. The fax number is **919-715-0896**. DMA-2055 forms faxed on or before June 15, 2009 should be faxed to the usual fax number at the Controller's office. Counties have until July 15, 2009 to fax requests for payments to DMA for the July payment cycle. On a recurring basis, requests received after the 15th of any month will not be processed until the next month's payment cycle.

Requests for reimbursement must be differentiated by those which are eligible for 50% Federal Medical Assistance Percentage (FMAP) and those eligible for the normal FMAP. Counties must retain appropriate documentation to substantiate expenditures billed to Medicaid.

Thank you for your cooperation during this transition. Feel free to call Darlene Creech in DMA Budget Management at 919-855-4148 if you have any questions.

Sincerely,

Craig L. Gray, MD, MBA, JD

CC: DHHS Controller's Office
DMA Eligibility Section
Local Business Liaisons

CLG/dcc

