



North Carolina Department of Health and Human Services
Division of Medical Assistance

2501 Mail Service Center • Raleigh, N. C. 27699-2501 • Tel 919-855-4100 • Fax 919-733-6608

Beverly Eaves Perdue, Governor
Lanier M. Cansler, Secretary

Craig L. Gray, MD, MBA, JD, Director

June 25, 2009

Re: Electronic 4037

Dear County Director of Social Services:

DDS has implemented an electronic version of the DMA-4037, Disability Determination Transmittal form, to use as the Disability Determination decision form. The electronic version of the DMA 4037 will allow DDS to prepare a more professional document than the hand written entries on the transmittal form submitted by the county. It is also more efficient as claim and decisional information is automatically entered into the form. The use of this form also eliminates two handwritten attachments.

DDS began to phase in the electronic version of the DMA-4037 the first week in June. All three Medicaid units are generating the electronic decision form on all closures. Two to three federal case processing units will begin to use the electronic form over the next several weeks. It is anticipated that all Medicaid closure forms will be electronic by the fall. The counties will continue to see the hand written forms until the phase in is complete.

A printed copy of the electronic DMA-4037 will be the first document in the file that is returned to the county. All information will be on the electronic version. The DMA-4037 submitted by the counties to DDS will be returned with the claim upon closure. There will be no DDS entries on the county transmittal form and this form will be filed with the packet. DDS will continue to use the "Send Back" form for no decision claims.

If you have any questions regarding this information, please contact your Medicaid Program Representative.

Sincerely,

Craig L. Gray

CLG/wja

