



North Carolina  
Department of Health and Human Services  
**Division of Medical Assistance**  
**Recipient Services EIS**

1985 Umstead Drive – 2512 Mail Service Center - Raleigh, N.C. 27699-2512  
Courier Number 56-20-06

Michael F. Easley, Governor  
Carmen Hooker Buell, Secretary

Nina M. Yeager, Director  
(919) 857-4019

September 11, 2001

Re: Purging Records

Dear County Director of Social Services:

Please refer to our letter dated July 31, 2000, regarding purging of records. Counties were instructed not to purge records from October 1996 forward. This was due to the Applications Monitoring Section reviewing cases for the April through September 1997 period and the pending reinstatement of terminated Work First cases.

The Work First reinstatements have been completed and the Applications Monitoring Section has completed the review of cases for April through September 1997. You may now purge records through April of 1997. Because the Alexander Consent Order requires continued monitoring, records from May 1997 forward are not to be purged until you receive notification from this office. This is because reviews of the October 1997 through March 1998 quarter may require the monitors to pull records back to May 1997 that pended six months for deductible or DDS determination. If the Consent Order is dismissed we will notify you on a new timeframe for purging records.

Please share this letter with the appropriate staff in your agency who purges records. As always, we appreciate your assistance in meeting the provisions of the Consent Order.

If you have questions please contact your Medicaid Program Representative

Sincerely,

Nina M. Yeager