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NC DEPARTMENT OF
HEALTH AND
HUMAN SERVICES
Division of Health Benefits

ROY COOPER • Governor
MANDY COHEN, MD, MPH • Secretary
DAVE RICHARD • Deputy Secretary, NC Medicaid

February 3, 2021

Dear County Director of Social Services

Attention: Medicaid and Work First Supervisors

Subject: 2021 Application Time Standard Chart

Attached is a copy of the Application Time Standards Chart for 2021. The chart includes the calculated 13th, 45th, 60th and 90th calendar day deadline for each day of the year in 2021. It also includes the 6th month deadline for each day. Caseworkers who work with Medicaid, Work First and Special Assistance may utilize this chart to determine the necessary application time standards rather than calculating each date manually.

This chart does not consider weekends and holidays for any of the calculated days. In order to determine the adjusted due date of an application, it is necessary to compare the due date indicated on the chart to the calendar and your county holiday schedule. If the chart's calculated due date falls on a weekend or county holiday, the adjusted due date is the next workday.

If you have questions, please contact your Operational Support Team (OST) representative.

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