



**North Carolina Department of Health and Human Services  
Division of Medical Assistance**

Pat McCrory  
Governor

Richard O. Brajer  
Secretary

Dave Richard  
Deputy Secretary for Medical Assistance

February 16, 2016

**SUBJECT:** Trust and Annuity Reviews

Dear County Director of Social Services:

This letter is to notify counties that Health Management Systems (HMS) has been contracted by the Division of Medical Assistance to review trusts and annuities for Medicaid eligibility and estate recovery purposes.

HMS will assist in reviewing all Special Needs Trusts, pooled trusts, third party trusts, and annuities of any kind that are currently paying out or expected to begin paying out sometime in the future. This includes annuities where the annuitant is the Medicaid applicant/beneficiary (alb) or the spouse of a Medicaid alb, even if the spouse is not in receipt of or applying for Medicaid.

The goal of **HMS** is to review trusts and annuities and return a response within 30 days following submission. **HMS** will advise if the trust or annuity is acceptable for Medicaid or if a problem exists.

In order for HMS to meet the 30 day turn-around time it is imperative that all trust and annuity documents be sent for review as quickly as possible and in a complete manner, including any attachments or other relevant documents. All trusts and annuities may be emailed through secure e-mail directly to [Richard.gambrell@hms.com](mailto:Richard.gambrell@hms.com), or faxed with a cover sheet to Richard's attention at 1-844-586-2657. If you have additional questions for Richard, you may contact him directly at 919-424-2805.

If you have any questions please feel free to contact OMA, Business intake, at 919-814-0240.

Sincerely,

A handwritten signature in black ink, appearing to read "Dave Richard", written over a horizontal line.

Dave Richard

[www.ncdhhs.gov](http://www.ncdhhs.gov)

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