



DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF MEDICAL ASSISTANCE

ROY COOPER
GOVERNOR

MANDY COHEN, MD, MPH
SECRETARY

DAVE RICHARD
DEPUTY SECRETARY FOR MEDICAL ASSISTANCE

February 12, 2018

Dear County Director of Social Services:

Re: 2018 Application Monitoring

The Alexander Exit Plan requires that a county DSS be monitored annually or biannually as determined by the agency's performance on the monthly adjusted report card. All counties are monitored at least every other year. A county may also be monitored yearly if:

- The county fails to meet the Average Processing Time (APT) or Percent Processed Timely (PPT) for 1 or 2 months, and/or
- The county fails to meet either the APT or PPT on the Adjusted Application report card for 3 or more months in the calendar year in either report card category.

Attached is the list of counties scheduled for monitoring in 2018.

The monitoring sample will be pulled from NCFAST. The review period will be 12 months prior to the month monitoring begins but no earlier than February 2018. For example, a county is selected for monitoring in February 2018. The cases to be pulled will be from February 2017 through January 2018. The monitoring process is outlined in MA-3217/MA-2305 Evaluation County/DDS Performance. The documents requested can either be uploaded as attachments to NCFAST or printed and mailed to the monitor.

If you need further assistance please contact Deirdre Lisman, Medicaid Policy Consultant, at 919-813-5351.

Sincerely,

Dave Richard

ALAMANCE (II)	HAYWOOD (II)	SCOTLAND (II)
CHOWAN (I)	IREDELL (II)	STOKES (I)
CLEVELAND (II)	JOHNSTON (II)	SURRY (II)
EDGECOMBE (II)	PENDER (I)	TRANSYLVANIA (I)
HALIFAX (II)	ROWAN (II)	TYRELL (I)
HARNETT (II)	RUTHERFORD (II)	WASHINGTON (I)