

## **Attention: Enhanced Behavioral Health (Community Intervention) Services Providers and Local Management Entities**

### **Clarification to Critical Access Behavioral Health Agency Certification and Endorsement for Community Support Team, Intensive In-Home, and Child and Adolescent Day Treatment Services after January 1, 2011**

This article is reprinted from the January 2010 Medicaid Bulletin with clarifications on the process for certification and endorsement (and endorsement renewal) of Community Support Team (CST), Intensive In-Home (IIH), or Child and Adolescent Day Treatment (DT) services.

Providers who want to become a Critical Access Behavioral Health Agency (CABHA) after January 1, 2011, will follow the steps detailed in 10A NCAC 22P.0101 through .0603 [found on the Office of Administrative Hearings (OAH) website at <http://www.oah.state.nc.us/rules>]. These steps include submitting a letter of attestation (see IU #75 for information on this process), which must include evidence of the three core services (Comprehensive Clinical Assessment, Medication Management, and Outpatient Behavioral Health Therapy), two endorsed enhanced services to create an age and disability specific continuum, key leadership positions (medical director, clinical director, quality management/training director), 3-year national accreditation, etc. If, during a desk review, the attestation packet is found to be complete, the next step is the clinical interview followed by an on-site verification.

**Providers may continue to apply for CABHA certification using the CABHA-only services of CST, IIH, or DT as one of the two endorsed services that create their age and disability specific continuum or both of the two endorsed services that create their age and disability specific continuum (if using a child mental health continuum of IIH and DT).**

**If the provider is not already endorsed for the service, the CABHA attestation letter and packet should be submitted to the Division of Mental Health, Developmental Disabilities, and Substance Abuse Services (DMH/DD/SAS) prior to applying for endorsement. DMH/DD/SAS will conduct a desk review and, if the provider meets the requirements of the CABHA desk review (except for endorsement), the provider will be contacted and may then apply to the local management entity (LME) for endorsement (CST, IIH, DT).**

**If the provider is already endorsed for CST, IIH, or DT and that endorsement is set to expire, the CABHA attestation letter and packet should be submitted to DMH/DD/SAS prior to applying for endorsement renewal. DMH/DD/SAS will conduct a desk review and, if the provider meets the requirements of the CABHA desk review (except for endorsement), the provider will be contacted and may then apply to the LME for endorsement (CST, IIH, DT) renewal. If the renewal timeframe runs out while the CABHA desk review is being conducted, the provider will not be required to go through the full endorsement application and review process but will still be able to go through the endorsement renewal process.**

**If the provider applies for endorsement for one or all of the services (CST, IIH, DT) before submitting the CABHA attestation letter and packet to DMH/DD/SAS, the LME will return the application and instruct the provider to reapply for endorsement once the desk review has been completed.**

**The CABHA desk review includes all of the required elements except the missing endorsement(s) for CST, IIH or DT. The LME will process the endorsement application for CST, IIH or DT once the provider has met all the other required elements of the CABHA full desk review. Upon endorsement, the provider must notify DMH/DD/SAS by e-mailing/faxing/or mailing a copy of the Notification of Endorsement Action (NEA) to be included in the attestation letter packet and to finalize the desk review process.**

Providers that are currently endorsed for CST, IIH, and/or DT will be able to remain endorsed (as long as the NEA doesn't expire). However, they will not be eligible to receive authorizations or bill for services until they are CABHA-certified and enrolled. If an LME has recently involuntarily withdrawn a provider's endorsement for CST, IIH, and/or DT because the provider was not going to achieve certification as a CABHA, and the expiration date on the NEA has not occurred yet, the LME should reinstate the endorsement. Per the endorsement policy, effective January 1, 2011, providers will need to be serving consumers within 60 calendar days of the date of the DMA enrollment letter and if not serving consumers within 60 calendar days of the date of the DMA enrollment letter, endorsement will be withdrawn.

**Behavioral Health Unit  
DMA, 919-855-4290**