

**MFP Pre-Transition Withdrawal Recommendation Form**

Please email (encryption only) or fax form to:

[MFPInfo@dhhs.nc.gov](mailto:MFPInfo@dhhs.nc.gov), Fax: 919-882-1664



Beneficiary Name:
Medicaid ID:
Date of Withdrawal (Loss of Eligibility):

**MFP Transition Coordinator recommends a Pre-Transition withdrawal due to the following reason(s):**

- Does not meet HCBS waiver criteria (An assessment has been completed with the determination that eligibility criteria have not been met. Appeal rights for Innovations, CAP/DA and PACE are managed according to specific program guidelines.)
- No longer resides in a “qualified facility” that is authorized under federal law and supported by the North Carolina waiver program in which the person wants to enroll.
- Transitioned but not under MFP.
- Changed his/her mind.
- Refuses to comply with agreements as outlined in the Informed Consent, Plan of Care, or Risk Mitigation Agreements.
- Chooses to withdraw due to the Medicaid Deductible.
- Housing supports cannot be adequately addressed with resources available. **(please explain below)**

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- Health and safety needs cannot be adequately addressed with resources available. Specific reasons include:
    - Mental health service needs exceed resources’ capacity; or
    - Physical health service needs exceed resources’ capacity; or
    - Family members or other natural support refused/could not provide adequate support; or
  - Death
  - Other. **(please explain below)**

**Steps taken to prevent Pre-Transition withdrawal recommendation:**

- Conversation with beneficiary/legally responsible person      Date: \_\_\_\_\_
- Conversation with transition coordination team      Date: \_\_\_\_\_
- Other steps taken/Additional Details: \_\_\_\_\_

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- Beneficiary Voluntarily Withdraws (Adverse Notice Not Required)
  - Beneficiary Does Not Voluntarily Withdraw (Adverse Notice Required)      Date Due Process Initiated: \_\_\_\_\_

**Signatures:**

Beneficiary Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Legally Responsible Person Signature (if applicable): \_\_\_\_\_ Date: \_\_\_\_\_

Transition Coordinator Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**If you have questions, please contact the MFP staff at 1-855-761-9030**