



NC DEPARTMENT OF  
**HEALTH AND  
HUMAN SERVICES**  
Division of Health Benefits

**ROY COOPER** • Governor  
**KODY H. KINSLEY** • Secretary  
**JAY LUDLAM** • Deputy Secretary, NC Medicaid

September 14, 2023

**RE: NC Contract with Equifax – Changes to Collection Process of Non-Federal Shares**

Dear County Director of Social Services,

This letter is to notify the local agencies that The Division of Health Benefits (DHB) is now responsible for drafting electronic funds transfers (EFTs) from the local agencies for the non-federal shares of programs (other than Medicaid) that are covered under the contract with Equifax. This process was previously the responsibility of the state division of social services (DSS). The change was effective October 1, 2022, and includes the movement of financing services as well.

Previously, state DSS staff would draft the EFTs from the local agencies for the non-Federal shares of the various programs, except for Medicaid. It is noted that DHB covers the non-Federal shares.

DHB will assume this EFT process but is unable to use the same system for drafting the EFTs that were used by the state DSS. DHB will use a process similar, to the existing Medicaid Cost Calculation (MCC) Cost ACH draft process to distribute the relative funds from the local agencies. DHB expects this new EFT drafting process to start two weeks after the receipt of this letter and will be retroactive to October 1, 2022. The first draft will cover the period of October 2022 through March 2023.

If you have any questions regarding this material, please contact the DHB Budget Team at [Medicaid.Budget.Requests@dhhs.nc.gov](mailto:Medicaid.Budget.Requests@dhhs.nc.gov)

DocuSigned by:  
A handwritten signature in black ink that reads 'Jay Ludlam'.  
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Jay Ludlam  
Deputy Secretary, NC Medicaid

**NC MEDICAID**  
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