# NC Medicaid's CAP Waiver Program: Consumer Direction Annual Refresher Training Notice

The Consumer Direction (CD) <u>Annual Refresher</u> Training Schedule is listed below. The CD annual refresher training is an annual requirement for individuals <u>currently participating</u> (already enrolled) in consumer-directed services within either the CAP/C or CAP/DA waiver program(s). To successfully maintain enrollment in consumer-directed services, the waiver participant/primary caregiver and the designated employer of record must register and participate in <u>one</u> of the identified annual refresher training sessions. The trainings are virtual and will be held quarterly beginning February 2024.

Objectives of the training are to:

- 1. Assist individuals, <u>currently enrolled</u> in consumer-directed waiver services, with further enhancing their knowledge, skills, and required competencies for self-directed services.
- 2. Provide consumer directing participants with a refresher training certificate for participation in the mandated annual training.

If you are currently enrolled in consumer-directed services, you must register to attend <u>one</u> of the virtual Consumer Direction Annual Refresher trainings. When registering, select the time that best meets your scheduling needs to actively participate in the training session. If you have questions that you would like addressed during the session, please send those questions to <u>michelle.codrington@dhhs.nc.gov</u>.

## How to register:

- 1. Click on the registration link below that is blue.
- 2. When the link opens, select the date and time that works best for you by clicking the box using the drop-down arrow on the far right of the bar to select your preferred date and time.
- 3. Make sure your time zone is EDT.
- 4. Type in your first name, last name, and email address.
- 5. Click register once you have typed in your name and email address.
- 6. When you click register, you will receive a notice indicating that you are registered for the training.
- 7. A notice will also pop up to add this event to your calendar. Click on "Add to Calendar" and follow the prompts.
- 8. Your training registration is now complete.
- 9. On the day of the training, click on the join webinar link to listen in.
- 10. In your confirmed registration link, there is an option for you to join by telephone if you prefer that over listening on your computer.

### If you need assistance with registering, please respond to this email.

Below you will find a registration link for each quarterly CD annual refresher training (webinar):

### February 2024

• February 28<sup>th</sup> – from 5:30 p.m. to 6:30 p.m. – CAP Consumer-Direction Training

Registration link: https://attendee.gotowebinar.com/rt/9084068748095687770

### May 2024

• May 22<sup>nd</sup> – *from* 9:30 a.m. to 10:30 a.m. – *CAP Consumer-Direction Training* Registration link: <u>https://attendee.gotowebinar.com/rt/9084068748095687770</u>

### August 2024

• August 21<sup>st</sup> – *from* 1:00 p.m. to 2:00 p.m. – *CAP Consumer-Direction Training* Registration link: <u>https://attendee.gotowebinar.com/rt/9084068748095687770</u>

#### November 2024

• November 20<sup>th</sup> – *from 9:30 a.m. to 12 noon* – *CAP Consumer-Direction Training* Registration link: <u>https://attendee.gotowebinar.com/rt/9084068748095687770</u>